

**WEBSITE NOTIFICATION FOR ADMISSIONS AT**  
**NAVY CHILDREN SCHOOL PORBANDAR FOR AY 2023-24**

Admission procedure for Little Angels, Kindergarten and Std I - VIII for Category I students will commence from 10 Mar 2023 (Friday) for AY 2023-24.

**1. Procedure for Admission**

- (a) Open URL [www.ncspcampuscare.in](http://www.ncspcampuscare.in) in google. Campuscare login page will be displayed. (Please allow popups in browser)
- (b) On topmost right "Online Registration" will be displayed. Click on the link.
- (c) Guidelines for admission will be displayed. Read all the instructions carefully. Download 'Form 2A' from top right corner of the page. At bottom put a '✓' mark in check box near 'I Agree' and click on Proceed button.
- (d) Fill the basic information carefully. Incomplete registration form will automatically be rejected.
- (e) Click on 'Submit' button at bottom of the page. An auto generated 'Acknowledgement Receipt' with a Reference Number, Username & Password will be generated and will be forwarded as SMS or as an email in registered Email id.
- (f) An online payment of Rs. 200/- is to be paid. (Non-refundable) towards admission form fee charges.
- (g) The username and password are to be kept handy for checking online admission status.
- (h) Form 2A downloaded at Ser (a) (iii) is to be countersigned by Head of the department of the applicant. (Applicable for service personnel only)
- (j) Take a printout of the Admission form, Acknowledgement receipt and Form 2A and submit at Admin Office of Navy Children School Porbandar.

**2. Eligibility Criteria**

Ser	Class	Age in years (as on 31 Mar 2023)	Remarks	
(a)	Little Angels	03	As per NEP implementation	It is mandatory to produce the original birth certificate at the time of submission of admission form.
(b)	LKG	03/04	Admission will be given to students who are of the age 03,04,05 years for LKG, UKG and Std I respectively. However, at the time of admission, an undertaking by the parent will be obtained.	
(c)	UKG	04/05		
(d)	Std I	05/06		

**3. Following documents are required to be attached along with admission form**

**(a) *For Kindergarten and Std I – Fresh admission documents: -***

<input type="checkbox"/>	Original Birth Certificate (Will be returned after verification).
<input type="checkbox"/>	Attested copy of Birth Certificate.
<input type="checkbox"/>	To Whom so ever it may concern from the unit for service personnel only. (for address proof – Permanent and Present address).
<input type="checkbox"/>	Photographs (Passport size – 07 and Stamp size – 05).
<input type="checkbox"/>	Medical fitness certificate from Registered Medical Practitioner (Not applicable for students who are coming from other NCS).
<input type="checkbox"/>	Registration fees of ₹ 200/-.
<input type="checkbox"/>	Admission form countersigned by the Head of the Department in case of service personnel only. (in online 2A form)
<input type="checkbox"/>	Student's Aadhar card copy.
<input type="checkbox"/>	Cancelled cheque with name of account holder
<input type="checkbox"/>	Cheque for paying onetime fee.

**(b) *For Kindergarten and Std II – IX with TC admission documents: -***

<input type="checkbox"/>	Original Birth Certificate (Will be returned after verification).
<input type="checkbox"/>	Attested copy of Birth Certificate.
<input type="checkbox"/>	Transfer Certificate from previous school.
<input type="checkbox"/>	Report Card of previous class.
<input type="checkbox"/>	To Whom so ever it may concern from the unit for service personnel only. (for address proof – Permanent and Present address).
<input type="checkbox"/>	Photographs (Passport size – 07 and Stamp size – 05).
<input type="checkbox"/>	Medical fitness certificate from Registered Medical Practitioner (Not applicable for students who are coming from other NCS).
<input type="checkbox"/>	Registration fees of ₹ 200/-.
<input type="checkbox"/>	Admission form countersigned by the Head of the Department in case of service personnel only. (in online 2A form)
<input type="checkbox"/>	Student's Aadhar card copy.
<input type="checkbox"/>	Cancelled cheque with name of account holder
<input type="checkbox"/>	Cheque for paying onetime fee.

**(c) Admission Programme**

<b>Category (Priority for Admission)</b>	<b>Date of Registration of Application Form from</b>	<b>Date of Submission of Application Forms</b>	<b>Date of Payment of Fee</b>
<b>I</b> (Children of Serving Naval Personnel)	13 Mar 2023 Onwards	15 Mar 2023 Onwards	Onetime fee payment at the time of confirmation of admission.
<b>II</b> (Children of Serving Army/Air Force/Coast Guard Personnel and Staff wards)	20 Mar 2023 Onwards	23 Mar 2023 Onwards	Onetime fee payment at the time of confirmation of admission.
<b>III</b> (Children of Retired Naval Personnel)			
<b>IV</b> (Children of Serving and retired Army/Air Force/Coast Guard Personnel)	20 Mar 2023 Onwards	23 Mar 2023 Onwards	Onetime fee payment at the time of confirmation of admission.
<b>V</b> (Children of Defence Civilian Personnel)	20 Mar 2023 Onwards	23 Mar 2023 Onwards	Onetime fee payment at the time of confirmation of admission.
<b>VI</b> (Others)	20 Mar 2023 Onwards	23 Mar 2023 Onwards	Onetime fee payment at the time of confirmation of admission.

**Note:** Admission for categories other than category – I (Children of serving Naval Personnel) will open subject to availability of vacancy.